

360° INSTITUTIONAL RESPONSIBILITIES – CORE DOMAINS & COMMITTEE LIST

In line with our continuous pursuit of academic excellence and holistic institutional development, all faculty and staff members are hereby informed that **360° Institutional Responsibilities** will be implemented and monitored across the college from this academic year (2026–2027) onwards.

Each individual will be **assigned responsibilities** under the following core domains:

S. No	Responsibility	Faculty Name
1	Accounts Section	Mr.R.Dhanabalan,Accountant
2	Head Corporate Admission	Mr.K.Muthuramu,HCA
3	Admission Officer	Mr.S.Muthuselvam,AO
4	Alumni Association	Dr.B.Dharani,ASP/EEE
5	Anti-Ragging	Dr.S.Gokuldev,Dean-CSE
6	CDAC	Dr.P.Shreenandhini,AP/DET
7	Central Library	Mr.S.Muthuselvam,CL
8	Club Activities Overall Convenor	Ms.R.Mohanasanthiya,AP/AIML&CYBER
9	COE-Examination Cell Coordinator	Dr.M.Maniraj,CoE
10	Complaints Cum Redressal	Mr.P.Rajendran,SAO
11	Computer Service and Maintenance	Mr.R.Kalyan Kumar,SA
12	Consortium Coordinator	Dr.S.Poornima,PRO
13	Corporate Mail ID In charge	Ms.J.Jayasathya,AP/EEE
14	Cultural Activities	Mr.D.Sachinkumar,CDC
15	Diploma Courses Coordinator	Mr.G,Balaji
16	Discipline Coordinators	Dr.S.Gokuldev,DEAN-SA Mr.D.Sachinkumar,CDC
17	Extension Activities	Mr.R.Chakaravathy,AP/MECH
18	Food Court ,Vending Machine	Mr.P.Rajendran,SAO
19	Hostel Warden - Boys	MrG.S.Stalin
20	Hostel Warden - Girls	Ms.J.Sworna Jo Lijha, AP/ECE
21	ICT Academy Coordinator	Ms.A.Kaviya AP/ECE
22	ID Card	Mr.R.Murugan,AP/S&H
23	IIT Spoken Tutorial	Ms.S.Vinothini,AP/DCT

S. No	Responsibility	Faculty Name
24	Industry Visit & Tour Coordinator	Dr.C.Manoj,AP/CIVIL
25	Infrastructure Development &Transport Manager	Mr.N.Vellingiri,AP/CIVIL
26	Innovation Coordinator	Mr.V.Antony,AP/MECH
27	Institution Stock Verification- Convenor	Dr.R.SAMPATH KUMAR, HoD/MECH
28	Knowledge Hunt	MS.D.Sree Arthi,AP/ECE
29	Local Authority Relations	Mr.B.Logesh,DCOE
30	NBA & NAAC Accreditation	Dr.A.Shanmuganathan,Director/IQ AC
31	NPTEL Coordinator	Ms.M.Benitta Mary,AP/DCT
32	NSS Programme Officer	Mr.D.Sachinkumar,AP/S&H
33	Oracle COE	Ms.R.Pavithra,AP/DCT
34	PRO & Purchase	Dr.S.Poornima,PRO
35	Product Design COE	Dr.Y.Aboobucker Parvez,AP/MECH
36	Professional Bodies	Dr.B.Dharani,ASP/EEE
37	Research Coordinator	Dr.R.Vijayarangan,DEAN RESEARCH
38	ERP & Biometric Coordinator	Dr.M.Shanmugam,AP/CIVI Ms.M.Sakthisuganya,OE
39	Scholarship & Approval Section	Ms.K.Habitha Banu,OE
40	Seminar Hall Convention Centre & PA Systems	Mr.V.Nijanthan,AP/EEE
41	Senior Administrative Officer	Mr.P.Rajendran,SAO
42	Social Media & Digital Marketing	Mr.K.Muthuramu,AO
43	Staff Welfare Club	Mr.R.Manikandan,DCOE
44	Stationary In charge	Ms.N.Sheeba,OE
45	Store In charge	Ms.A.Kiruthika,OE
46	Student welfare and Affairs	Dr.S.Gokuldev, HoD/ECE
47	Training and Placement Director	Mr.R.Dhilip Kumar
48	TN-Startup Pre Incubation Centre	Mr.R.Mithun,AP/MECH
49	UGC, AICTE , AU & ISO Coordination	Mr.R.Shivasankar,AP/MECH
50	Uniform In charge	Ms.G.Bhuwaneshwari,OE
51	Website Coordinator	Mr.S.Sajulian Jose,HR
52	Women Empowerment Cell	Ms.D.Bhavani Gokila,AP/S&H