



SREE SAKTHI ENGINEERING COLLEGE

TNEA Admission Code **2673**

OOTY MAIN ROAD, KARAMADAI, | MOB : +91 92445 04444,+91 92445 02277
COIMBATORE- 641104. INDIA | Web : www.sreesakthi.edu.in

Affiliated to Anna University & Approved by AICTE, Accredited by NAAC

5.1.5

**MINUTES OF THE MEETINGS OF
STUDENT REDRESSAL COMMITTEE,
PREVENTION OF SEXUAL
HARASSMENT COMMITTEE AND ANTI
RAGGING COMMITTEE**



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REF: SSEC/SWGR /CIR/ 2021-2022

Date: 06/10/2021

CIRCULAR

Sub: Students' Welfare & Grievance Redressal Committee_— Reg.

Students' Welfare & Grievance Redressal Committee is formed with the following members,

1. Dr.R.Prabhu, Principal	Chairman
2. Mr.B.Logesh, AP/MECH	Co-ordinator
3. Dr.Shanthi, HOD/ECE.	Member
4. Mr.T.Pugazhenth(MECH)	Member
5. Mr. Prakash Kannan (CSE)	Member
6. Ms.M.Deepika(CIVIL)	Member
7. P.Nivetha(ECE)	Member
8. R.Madhan Kumar(ECE)	Member
9. G.Subash(CSE)	Member
10. Sowndharya (CSE)	Member
11. Gowrishankar P.c (CIVIL)	Member
12. KirthanaÀ(CIVIL)	Member
13. Nithin.A (MECH)	Member
14. Ganesan. M (MECH)	Member
15. Vasanth Kumar (EEE)	Member
16. Deva. R (EEE)	Member
17. Mr.P.S.Arivanandham (NGO)	Member

Functions:

- It endeavours to help a student's educational process to advance their academic as well as personal abilities.
- Committee works for the overall welfare of the student in terms of student development which consists of student development program, student publication, counselling of the students, co curricular activities and many more.



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- Grievance Redressal Committee established to create a healthy and safe atmosphere for students of this esteemed Institution and actively seek to address issues on student front.
- Committee acknowledges that in College there may be situations where individual student or group of students may have concern about the behavior of others or the decisions of others or may have suggestions.
- Committee promotes timely and transparent resolution of these issues or suggestions in a confidential manner.

Term: One year and shall continue to be in force until reconstruction.

Meetings: Once in a year.

PRINCIPAL
Dr R. PRABHU
PRINCIPAL,

SREE SAKTHI ENGINEERING COLLEGE
COIMBATORE-641 104

Copy to :

1. All HOD's for information and circulates among the concerned staff members.
2. Mr.B.Logesh, AP/MECH
3. To be displayed in notice boards.
4. PA to Principal for filling.



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REF: SSEC/SWGR/MTCIR1/2021-2022

28.10.2021

CIRCULAR

Students' Welfare & Grievance Redressal Committee Meeting

Students' Welfare & Grievance Redressal Committee Meeting With Principal is arranged on 04.11.2021 at 3 pm at Board Room. All the Students' Welfare & Grievance Redressal Committee members are requested to attend without fail.

Members:

1. Dr.R.Prabhu, Principal	Chairman
2. Mr.B.Logesh, AP/MECH	Co-ordinator
3. Dr.Shanthi, HOD/ECE	Member
4. Mr.T.Pugazhenthii(MECH)	Member
5. Mr. Prakash Kannan (CSE)	Member
6. Ms.M.Deepika(CIVIL)	Member
7. P.Nivetha(ECE)	Member
8. R.Madhan Kumar(ECE)	Member
9. G.Subash(CSE)	Member
10. Sowndharya (CSE)	Member
11. Gowrishankar P.c (CIVIL)	Member
12. KirthanaÀ(CIVIL)	Member
13. Nithin.A (MECH)	Member
14. Ganesan. M (MECH)	Member
15. Vasanth Kumar (EEE)	Member
16. Deva. R (EEE)	Member
17. Mr.P.S.Arivanandham (NGO)	Member



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AGENDA

1. To give welcome address and vote of thanks in the functions by students themselves.
2. Organizing the technical events by students themselves in technical Symposium.
3. Extra coaching class for tough subjects
4. Awareness program for higher education
5. Certificate or shield instead of cash prize for the dance in the annual day function
6. Extension of coaching class time for III & IV year of all the department students.
7. Cancellation of night study in the hostel during coaching period
8. Special coaching for arrear students.
9. Repair and Maintenance Work

PRINCIPAL

Dr R. PRABHU

PRINCIPAL,

SREE SAKTHI ENGINEERING COLLEGE

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STUDENTS' WELFARE & GRIEVANCE REDRESSAL COMMITTEE

Venue: Board Room

Ref. No. : SSEC/SWGRJMTTCIR1/2021-2022

Members Present:

1. Dr.R.Prabhu, Principal
2. Mr.B.Logesh, AP/MECH
3. Dr.Shanthi, HOD/ECE.
4. Mr.T.Pugazhenthii(MECH)
5. Mr. Prakash Kannan (CSE)
6. Ms.M.Deepika(CIVIL)
7. P.Nivetha(ECE)
8. R.Madhan Kumar(ECE)
9. G.Subash(CSE)
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11. Gowrishankar P.c (CIVIL)
12. KirthanaÀ(CIVIL)
13. Nithin.A (MECH)
14. Ganesan. M (MECH)
15. Vasanth Kumar (EEE)
16. Deva. R (EEE)
17. Mr.P.S.Arivanandham (NGO)

MINUTES	REMARKS
<p>1. To give welcome address and vote of thanks in the functions by students themselves.</p> <p>Allowed to organize the functions by students themselves irrespective of II, III & IV year of all the departments.</p>	Informed to students
<p>2. Organizing the technical Events by students themselves in technical Symposium.</p> <p>Students were allowed to organize the functions irrespective or II, III & IV year of all the</p>	Informed to students



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<p>departments.</p> <p>3. Extra coaching class for tough subjects Decided to conduct extra coaching for tough subjects.</p> <p>4. Awareness program for higher education Instructed the coordinator Higher Education Cell to arrange such programs for III & IV year of all the department students.</p> <p>5. Certificate or shield instead of cash prize for the dance in the annual day function Decided to give Cash prize and certificate.</p> <p>6. Extension of coaching class time for III & IV year of all the department students. Coaching time increased from 5.30 to 6.30 pm.</p> <p>7. Cancellation of night study in the hostel during coaching period. The students were allowed to study in their rooms.</p> <p>8. Special coaching for arrear students Decided to conduct special coaching to clear the arrears for all year of all the department students.</p> <p>9. Repair & Maintenance Work Students raised the complaints that number of dustbin is not sufficient and they request to increase the number of dustbin The non working fan is pointed out in the meeting.</p>	<p>Action taken</p> <p>Program conducted</p> <p>Cash prizes provided</p> <p>Action Taken</p> <p>Action Taken</p> <p>Action Taken</p> <p>Action Taken</p>
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DR R. PRABHU
PRINCIPAL,
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GENERAL GRIEVANCE REDRESSAL

<https://sreesakthi.edu.in/contact/students-grievance-form/>



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REF: SSEC/AR/CIR1/2021-2022

Date: 25/09/2021

CIRCULAR

Sub: Anti- ragging Committee — Reg.

Ant ragging Committee is formed with the following members

Dr.R.Prabhu	Principal/	Chairman
Mr. S.Kamban	HOD/Mech	Coordinator
Dr.I.Shanthi	HOD/ECE	Member
Mrs.Deepika	HOD/Civil	Member
Dr.G.Vijayakumar	HOD/S&H	Member
Mr.V .D.Srihari,	HOD/CSE	Member
Mrs.Malarvizhi	HOD/EEE	Member
Mr.Murali	Police Inspector	Member

Functions:

- TO ensure that all anti-ragging measures are in place to curb the menace of ragging.
- Developing brotherly movements among students by motivation.
- Arranging awareness program for the seniors about anti-ragging with the police officials.
- To form anti-ragging squad, every year to ensure the campus is free from menace of ragging.
- Responsibility or anti-ragging squad is to maintain vigil to check ragging activities. To make surprise visits in the campus, bus stops and hostels and other places vulnerable to incidents and having the potential for ragging.

Term: Two year and shall continue to be in force until reconstruction.

Meetings: Once in a year and on any exigency

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REF: SSEC/ARCIR2/2021-2022

Date: 29/11/2021

CIRCULAR

Anti- ragging Committee meeting with Principal is arranged on 03.12.2021 at 10 am in Board Room. All the Anti- ragging Committee members are requested to attend without fail. members,

Dr.R.Prabhu	Principal/	Chairman
Mr. S.Kamban	HOD/Mech	Coordinator
Dr.l.Shanthi	HOD/ECE	Member
Mrs.Deepika	HOD/Civil	Member
Dr.G.Vijayakumar	HOD/S&H	Member
Mr.V .D.Srihari,	HOD/CSE	Member
Mrs.Malarvizhi	HOD/EEE	Member

AGENDA

1. Discussing on prevention of Ragging
2. Creating awareness about ragging among students
3. Monitoring Student Activities
4. Forming of Anti-Ragging Squad

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2. Dr. N.Thayumanavan, HOD/Mech.
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ANTIRAGGING COMMITTEE

Minutes Of Meeting

Venue: Board Room

Ref. No. : SSEC/ARCIR2/2021-2022

The Anti-ragging committee constituted by Chairman of the committee met on 03.12.2021 at Board room, to review and strengthen the measures to curb menace of ragging in the institute for the session 2021-22.

The following members were present in the meeting:

Dr.S.Karthikeyan,	Correspondent	Special invitee
Dr.R.Prabhu	Principal /	Chairman
Mr. S.Kamban	HOD/Mech	Coordinator
Dr.l.Shanthi	HOD/ECE	Member
Mrs.Deepika	HOD/Civil	Member
Dr.G.Vijayakumar	HOD/S&H	Member
Mr.V .D.Srihari,	HOD/CSE	Member
Mrs.Malarvizhi	HOD/EEE	Member

POINTS DISCUSSED	ACTION TAKEN
Members are directed to prevent the ragging in and outside of the campus' if anything found, members are asked to bring it the notice to the principal immediately.	Informed through circular and concern department heads
To aware the students of dehumanizing effect Of ragging inherent in its perversity.	Seminar organized to explain about anti ragging guidelines and consequences
To keep a continuous watch and vigil over ragging so as to prevent its occurrence.	Anti Ragging Squad Formed

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